



哈羅中文學校
Howard County Chinese School
10901 Little Patuxent Parkway
Columbia, MD 21044
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MEETING MINUTES

BOD Monthly Meeting

April 29, 2007, Attendance:

BOD: Jianping Mao, Xiaoli Sun, Ying Zhang, Daming Zhu, Gao Xiaoming, Xinsheng Chen (Yang Cheng is absent)

PTA: (Faye Chen is absent)

EC: Jeff Shang, Zi-Rong Zheng as secretary

Meeting Started 12:00pm and Adjured 1:30pm, HCC SA250

1. **Mao JP: HCC President will retire this year. HCCS is planning to buy a gift for her (BOD is in charge).**
2. **BOD will have a person in charge of Chen Fan Foundation.**
3. **BOD has talked to Chen Faye about her retirement from PTA Chairwomen position. BOD has asked Faye's help in setting up the Parent Teacher Committee before retirement.**
4. **About Shang Jeff's retirement from HCCS Principal Position, Jeff will continue with the current function until BOD finds the new Principal, and will help with the transition. BOD will announce Jeff's retirement with Jeff's retirement letter to HCCS all parents. BOD will post the position opening to HCCS.**
5. **For graduation ceremony, Jeff has sent out the master plan to management team. PTA and EC will be in charge of the meeting order.**
6. **The financial review for School Year 2005-2006 is done. BOD will ask related persons to explain some of the expenses. The financial review for School Year 2006-2007 is roughly done, and the details are not available (Cheng Yang is in charge of the process).**
7. **EC's retreat and training expense at Deep Creek Park will not be reimbursed. Though everyone agrees that team building is very important, people disagree on what kind of activities should be allowed.**

Recorded by Zi-Rong Zheng 4/29/2007