



哈維中文學校

Howard County Chinese School

P.O.Box 1547
Ellcott City, MD 21041
www.hccs-md.com

2008年7月13日董事会会议

地点: HCC L-N-ST Building Lobby

Attendance:

Xinsheng Chen, Yang Cheng, Xuli Fu, Xiaoli Sun, Bin Zhang, Guowei Zhang.

Excused:

Xiaoming Gao, Jie Zhang, Yan Guo, Ying Zhang

Absent:

Jiaping Mao

Meeting was called to order at 1:00PM and adjourned at 3:00PM. The meeting minutes was taken by Xiaoli Sun.

1. BOD decided the remaining fund of the Si-Chuan earthquake relieve donations from HCCS, approximately \$20,000, be send to the disaster area through the Chinese Embassy as soon as possible. The on-line donation site will be closed and the bank account will also be closed.
2. HCCS website server change – BOD recommend EC to send out a general announcement to all the parents and students to explain the change. The HCCS email list will be used exclusively for HCCS school business and all the advertisements will be posted at a new on-line forum.
3. BOD decided to remove the password protection for accessing BOD meeting minutes in the HCCS web site. Also, BOD will send out every meeting minute to all parents through HCCS email list.
4. HCCS property list – Zhang Jie has provided a draft list. Fu Xuli will reformulate the table, deleting items less than \$50, etc, and work with EC to complete the list.
5. HCCS 2008 financial review and reporting – Cheng Yang and Fu Xuli and the financial committee will work directly with Wang Xiaoping to come up with a report before the new school year starts. BOD will review items from incomes and expenditures from 2007 Chinese New Year celebration. This review is not only a HCCS financial integrity check, but also a study to reduce subsidies for the future HCCS events, such as the 10th anniversary celebration.

6. BOD thanks Guo Yan for her 10 years significance contributions to HCCS and decided to accept her resignation. BOD will work with PTA to find the new chair.
7. Bylaw revision:
 - a. The new bylaw has completed drafting. The next step is to have a lawyer to review the draft and make legal suggestions.
 - b. The new drafted bylaw will be distributed to the HCCS parents for final comments.
 - c. The new bylaw will be presented to all the HCCS parents for vote at the beginning of the new school year.
8. BOD decided to form a committee in charge of the General Members meeting at the beginning of next Semester. BOD has appointed Guowei Zhang as the Chair of committee. The committee members include BOD members Bin Zhang and Xuli Fu, four people from PTA, one person from EC, and one person from the teachers.
9. HCCS 10th anniversary celebration – the celebration will be held as a separate event aside from the Chinese New Year celebration. A committee will be formed with the BOD president as the lead. The committee will consists of one member from BOD, one form EC, one from PTA, plus the principal, Zhang Jie, and the academic dean, Guo Wei.